



Leicester  
City Council

**MEETING OF THE NEIGHBOURHOOD SERVICES AND COMMUNITY  
INVOLVEMENT SCRUTINY COMMISSION**

**DATE: MONDAY, 30 JUNE 2014**

**TIME: 4:00 pm**

**PLACE: THE FOUNTAIN ROOM - GROUND FLOOR, TOWN HALL, TOWN  
HALL SQUARE, LEICESTER**

**Members of the Committee**

Councillor Singh (Chair)

Councillor Bhatti (Vice Chair)

Councillors Dr Chowdhury, Corrall, Desai, Gugnani and Waddington

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

**Officer contacts:**

**(Julie Harget Democratic Support Officer):**

Tel: 0116 454 6357, e-mail: [julie.harget@leicester.gov.uk](mailto:julie.harget@leicester.gov.uk)

**Jerry Connolly (Members Support Officer):**

Tel: 0116 454 6343, e-mail: [jerry.connolly@leicester.gov.uk](mailto:jerry.connolly@leicester.gov.uk)

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# Information for members of the public

## Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk), from the Council's Customer Service Centre or by contacting us using the details below.

## Making meetings accessible to all

Wheelchair access – Public meeting rooms at the Town Hall are accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Press the buzzer on the left hand side of the door to be let in to the building, then take the lift to the ground floor and go straight ahead to the main reception).

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in Town Hall meeting rooms. Please speak to reception staff at the Town Hall or the Democratic Support Officer at the meeting if you wish to use this facility or contact us using the details below.

## Filming and social media

The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media.

Please feel free to use social media during this meeting.

If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

## Further information

If you have any queries about any of the above or the business to be discussed, please contact Julie Harget, **Democratic Support on (0116) 454 6357 or email [Julie.Harget@leicester.gov.uk](mailto:Julie.Harget@leicester.gov.uk)** or call in at the Town Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**

## **PUBLIC SESSION**

### **AGENDA**

#### **1. APOLOGIES FOR ABSENCE**

#### **2. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

#### **3. MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting of the Neighbourhood Services and Community Involvement Scrutiny Committee held on 8 May 2014 have been circulated, and Members will be asked to confirm them as a correct record.

#### **4. PETITIONS**

The Monitoring Officer will report on the receipt of any petitions submitted in accordance with the council's procedures.

#### **5. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE**

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the council's procedures.

#### **6. MEMBERSHIP OF COMMITTEE**

Members will be asked to note the membership of the Neighbourhood Services and Community Involvement Scrutiny Commission as follows:

Councillor Singh – Chair  
Councillor Bhatti – Vice Chair

Councillors Dr Chowdhury, Corral, Desai, Gugnani and Waddington

1 Non – Grouped Member vacancy.

**7. DATES OF MEETINGS OF THE NEIGHBOURHOOD SERVICES AND COMMUNITY INVOLVEMENT SCRUTINY COMMISSION 2014-2015**

Members will be asked to note the dates of meetings of the Neighbourhood Services and Community Involvement Scrutiny Commission 2014 – 2015 as follows:

Monday 18 August 2014  
Monday 13 October 2014  
Monday 1 December 2014  
Monday 26 January 2015  
Monday 9 March 2015

All meetings to commence at 5.30 pm.

**8. OVERVIEW OF NEIGHBOURHOOD SERVICES PORTFOLIO** [\*\*Appendix A\*\*](#)

Members of the commission will receive an overview of the Neighbourhood Services and Community Involvement portfolio. The following reports are attached:

- 1) Neighbourhood Services Portfolio (Report of the Director, Culture and Neighbourhood Services). (Appendix A1)
- 2) Community Involvement Portfolio (Report of the Director, Delivery, Communications and Political Governance). (Appendix A2).

**9. OVERVIEW OF THE TRANSFORMING NEIGHBOURHOOD SERVICES PROGRAMME**

Members of the commission will receive a presentation which provides an overview of the Transforming Neighbourhood Services Programme.

**10. LIBRARIES PRINTED MUSIC AND DRAMA SERVICE CONSULTATION** [\*\*Appendix B\*\*](#)

The Director, Culture and Neighbourhood Services submits a report which outlines the results of the consultation on the Libraries Printed Music and Drama Services and which identifies the next steps. The commission is asked to note the results of the consultation and also note and comment on the proposed next steps.

**11. COUNCIL TAX RECOVERY 2013/14** [\*\*Appendix C\*\*](#)

The Director of Finance submits a report that provides Members with key information relating to council tax recovery. The commission is recommended to note the supporting information and receive future updates of the

administration and policy intention as necessary.

**12. COUNCIL POLICY AND FOWARD PLANNING PROGRAMME**

The Chair will provide feedback from the meeting of the Overview Select Committee on the City Mayor's forward planning of Council policy and programme for future scrutiny.

**13. WORK PROGRAMME**

**Appendix D**

The commission will be asked to consider the items that have been carried forward from the work programme 2013 – 14 and schedule them into the new work programme.

**14. ANY OTHER URGENT BUSINESS**